



An Affair with flair (Wedding Day Management & Décor Production)

This is our “event design” package specifically created for the client who is comfortable managing their budget, contracts, and overall planning process but wants our expertise in “styling” their event. We’ll help you develop an overall theme for your wedding and make sure every element is cohesive and gorgeous. You take care of the logistics and let us worry about the colors, décor and fabulous details! With this package, you’re essentially getting your very own “wedding stylist”!

- Creative development of event theme, vision and look
- Design assistance with floral, decor and lighting
- Venue recommendations
- Vendor recommendations
- Negotiation and facilitation of vendor contracts
- Budget suggestion
- Event CAD and design layout
- Design assistance with all custom printed items
- Assistance with specialty rentals, including linens, catering rentals, chairs and custom items
- Set-up and return of all specialty rental items
- Assistance with tent selection, layout and design (if applicable)
- Coordinate and attend final mock-up appointments for floral, decor and lighting
- Design and coordination of custom displays
- Assistance with favor selection and display
- Final walk through at ceremony and reception sites with vendors
- Confirm vendors and schedule arrival times
- Timeline development and distribution
- Disperse final vendor payments and tips
- Return all personal items and wedding gifts
- Wedding rehearsal attendance and coordination (if applicable)
- Complete wedding day coordination, up to 8 hours with 1-2 onsite contacts

* Does not include travel or accommodations for weddings 50 miles outside of the Metro area. If you don’t see something in this package that you need, please don’t hesitate to ask!